

# SAC Minutes

Poinciana Elementary School

8/23/22 8:30 a.m.

In Person/Teams Meeting



Meeting Called to order at 8:29 AM

Officer Reports – Jacqueline Caballero

1. No Report
2. No Reports
3. Vacant Secretary Position – plea to have a parent nominate or self nominate
4. No Reports

Last Meeting Follow Up: – Jacqueline Caballero

Approval of the 5/17/22 minutes. Motion Margret Lara. Second Jessica Horan – Motion passes

New Business:

Tara Whitehead – Welcome to new AP Heidi Roberts, former GAE Literacy Coach

1. New Curriculum – Heidi Roberts – New Math, ELA, and HLI curriculums have been adopted. State identified publishers approved for purchase. 2 year process of identifying materials and strategies. All teachers have new curriculum. HLI information on district website including scope and sequence plus samples for parents. Additional curriculum samples available in print for parents to view. New curriculum meets best standards. iBelieve curriculum is a district wide behavioral expectation and shared in common languages for district wide use. Corelates to PBIS at Poinciana. iBelieve includes roles of teachers, parents, administration, and district staff.
2. Parent and Family Engagement Plan (PFEP) – Title I Survey – plea to parents to read the plan and provide feedback. Plea to parents to take the Title I Survey which is advertised in the Pelican Post.
3. School Grade – C – Tara Whitehead – has been visiting classrooms and monitoring new curriculum in action. Bringing back pre-covid program Pelican Prep along with data meetings and setting achievement goals. The new curriculum is expected to drive up student grades and overall school letter grade.
  - a. Margret Lara- very pleased to have a normal year and the return of Pelican Prep.
4. Safety and Security Update – SRO Kenny Beerbower – Due to recent events at Uvalde and non Monroe County schools, Monroe County School District and Key West Police Department have put an emphasis on school level safety, SRO role, and reunification points. All doors external and internal have been checked for proper locking mechanisms and door mechanics. All broken or insufficient doors have been repaired or replaced. Teachers and staff have been asked to speak up and provide feedback and concerns. SRO is doing hourly perimeter checks of exits and persons on or near campuses. Building radio numbers have been increased. All staff has taken ALICE training. Last year's training was ALERT. ALICE is nationally recognized and teaches staff to respond in certain situation and provides a history of the program and how it works.

More of an effort has been made to hold staff accountable for security. Badges are required for all staff. Please email SRO or administration with violations of safety and any feedback or concerns. Fortify Florida app is available on the POI website. The app is a tip/concern line that goes to the SRO and district security.

-Jacqueline Caballero – SRO fantastic to have and all staff and students appreciate the presence

-Tara Whitehead – reunification point is the Aqueduct building. Additional safety walks will be conducted. 600+ students would meet at the reunification point and possibly be bused elsewhere to meet with parents. Parents will be notified of changes. Police Chief Brandenburg and SRO will continue to participate in this conversation and planning with Mrs. Whitehead.

5. Pelican Post Format – Heidi Roberts and Tara Whitehead – Pelican Post is printed and distributed digitally through blackboard connect. Consideration of moving to S'more newsletters. S'more offers translation services in 11 languages. Cost is \$75 and will explore the option.
6. Standards Based Grading – Tara Whitehead – Topic was discussed last year but has been put on hold.

7. District Mission and Strategic plan – Tara Whitehead – Read new mission and visions statements. Encouraged parents to read the plan and note the 4 main goals and strategies. Feedback was requested.
8. Assessments – FAST is new assessment and will replace FSA. More information on FLDOE website. Will still have STAR progress monitoring 3 times a year. FAST will also be used in grades 3-5 for progress monitoring. Removes 1 large, standardized test at the end of the year. Will become a useful tool to drive instruction. Heidi Roberts is testing coordinator for the school.

Parent requested additional details be shared with students.

9. Dismissal Process – Back to teachers bringing students out to parent pick up. Changes were implemented due to covid and have since reverted to pre covid procedures. Encourage parents to get to know the teacher at pick up. Last year a scan software was used to track students. Technical and software problems made the scanning program inaccurate.
10. Staffing – Tara Whitehead –
  - a. Poinciana extremely fortunate to have positions filled with certified teachers and qualified staff.
  - b. New Bookkeeper Renata Balmaceda welcomed.
  - c. Same as a.
11. Breakfast – Breakfast window is from 7:20 to 7:45. It is not free this year and parents are encouraged to fill out the lunch application or go to Payments Plus to add money to the students meal account.

Notes:

Curriculum samples are available for viewing.

Jacqueline Caballero – plea for parents to attend SAC. Reminder of state mandated SAC member regulations. Emphasis on more parents and community members. Note to reach out to [Elizabeth.Hogan@KeysSchools](mailto:Elizabeth.Hogan@KeysSchools) to be connected to the SAC Chair.

Parent request – Spanish as a specials option. Tara Whitehead – will look into bringing back. Request to add to next months agenda.

Meeting Adjourned at 9:13 AM.